



POSITION DESCRIPTION

Job Title	SPEECH PATHOLOGIST
Location	Bundaberg & District Neighbourhood Centre
Award	Health Professionals and Support Services Award 2010
Classification	Level 3, Pay point 1 (Dependent on experience and qualifications)
Job Status	Full-time, fixed term
Work Hours	38 hours per week with four weeks annual leave plus and additional six weeks non-attendance time during school holidays
Term of Appointment	18 th January 2021 to 31 st January 2022 with possible extension dependent of successful rollover to the next three year Government contract.

ORGANISATIONAL OVERVIEW

The Bundaberg & District Neighbourhood Centre exists to connect support services to community members and has a large community services network. Its' mission is "To welcome individuals and groups, to respond to their needs by providing connections to supports and services". It employs nine staff as full-time, part-time and casual and, includes up to 30 volunteers across a range of programs. These Programs include: No Interest Loans, Sewing Circle, Playgroups, Literacy, Technology Assistance and help with the completion of forms. The Centre maintains an information hub that is kept up to date with the latest information regarding Bundaberg support services. The Centre is the only Multicultural Hub in Bundaberg supported by two part-time migrant service workers.

PARTICIPATING SCHOOLS

Speech Therapy services are to be provided to seven non-government schools in Bundaberg. These include primary and secondary schools:

- St Patrick's Catholic School, St Luke's Anglican School, Shalom College, St John's Lutheran Primary School, St Mary's Catholic School, St Joseph's Catholic School, and Bundaberg Christian College.

KEY ROLES AND RESPONSIBILITIES

You will have responsibility for the following activities and delivery of the following key tasks:

- Participate as an active team member with particular emphasis on the provision of speech therapy services as per the Specialist Disability Support in Schools, (SDSS) Service Agreement funded by the Department of Education.
- Identify, assess and implement speech therapy programs for students in the designated target group.
- Contribute to and participate in professional development activities to develop and maintain relevant levels of knowledge and skills.
- Develop and provide written reports as required by the Department for project evaluation and other mandatory reporting purposes.
- Assume responsibility for recording student therapy sessions.

MANDATORY REQUIREMENTS

- Possession of a degree in speech pathology from a recognised tertiary institution, or other equivalent formal qualifications.
- Registration with, or eligible to be a member of Speech Pathology Australia.

SELECTION CRITERIA

1. Current competence and experience in the provision of speech therapy to children with a diagnosed disability.
2. Demonstrated ability to effectively communicate with parents, school staff and other relevant stakeholders as the needs arise.
3. An understanding of occupational health and safety policy and procedures as it applies in schools and working with children.
4. Previous experience in conducting individual condition assessments that informs personal improvement and activity plans.
5. Able to perform accurate and concise student reporting suitable for schools, parents / guardians and the Department.
6. Highly developed written and technology skills.